Here is a sample email template that you can use to send letter to the Mayor, Councilmembers, Planning Commissioners, Planning Staffs:

To: [Mayoremail@sanjoseca.gov](mailto:Mayoremail@sanjoseca.gov); [District1@sanjoseca.gov](mailto:District1@sanjoseca.gov); [District2@sanjoseca.gov](mailto:District2@sanjoseca.gov); [District3@sanjoseca.gov](mailto:District3@sanjoseca.gov); [District4@sanjoseca.gov](mailto:District4@sanjoseca.gov); [District5@sanjoseca.gov](mailto:District5@sanjoseca.gov); [District6@sanjoseca.gov](mailto:District6@sanjoseca.gov); [District7@sanjoseca.gov](mailto:District7@sanjoseca.gov); [District8@sanjoseca.gov](mailto:District8@sanjoseca.gov); [District9@sanjoseca.gov](mailto:District9@sanjoseca.gov); [District10@sanjoseca.gov](mailto:District10@sanjoseca.gov); [PlanningCom1@sanjoseca.gov](mailto:PlanningCom1@sanjoseca.gov); [Planningcom2@sanjoseca.gov](mailto:Planningcom2@sanjoseca.gov); [Planningcom3@sanjoseca.gov](mailto:Planningcom3@sanjoseca.gov); [Planningcom4@sanjoseca.gov](mailto:Planningcom4@sanjoseca.gov); [Planningcom5@sanjoseca.gov](mailto:Planningcom5@sanjoseca.gov); [Planningcom6@sanjoseca.gov](mailto:Planningcom6@sanjoseca.gov); [Planningcom7@sanjoseca.gov](mailto:Planningcom7@sanjoseca.gov)

Cc: 'Flores, Michelle' [michelle.flores@sanjoseca.gov](mailto:michelle.flores@sanjoseca.gov); 'Le, Thai-Chau' [Thai-Chau.Le@sanjoseca.gov](mailto:Thai-Chau.Le@sanjoseca.gov); 'Tu, John' [john.tu@sanjoseca.gov](mailto:john.tu@sanjoseca.gov); 'Rood, Timothy' [timothy.rood@sanjoseca.gov](mailto:timothy.rood@sanjoseca.gov)

Subject: We Oppose the Proposed Rezoning and Special Use Permit File Nos. C20-012 & SP20-024 at 2740 Ruby Ave

Dear Mayor, Councilmembers, Planning Commissioners and Staff:

(Insert a short “personal” intro about you & your family here, if you are comfortable. Give them a sense of the impact if anyone of them live right next to project. Especially the 996sf home @ 2740 Ruby Ave, that will be wrapped on 3 sides by a massive driveway, huge parking lot, and massive structure. It would feel more personal and may be beneficial. How long have been a resident, what diversity group you are…).

As a resident in the neighborhood directly impacted by this proposed rezoning of a small Residential R1-5 parcel to PQP and the Special Use Permit to build a massive structure, we respectfully urge you to decline these applications for the following reasons:

1. **The project DOES NOT meet a number of Gereral Plan Policies, CD-4, CD-4.4, VN-1, VN-1.11, VN-1.12 and others**.(If anyone are aware of any policies that you think this project violate, please share)
2. The oversize structure on a small lot in a dense Residential Neighborhood does not fit the characters of the neighborhood. It is aesthetically incompatible with the homes immediately next to it and the surrounding neighborhood. Especially the small 996sf home at 2740 Ruby Ave. One long-time resident even has already decided to sell the home on Sweetleaf Ct, that will be directly impacted the massive 4-story high building. This project is impacting the neighborhood and driving residents out of their home.

1. The proposal of a 15,000 sf buildings and outdoor facility that can home over 4000 people, is a MAJOR CONTRADICTION with the proposed operating plan of only up to 300 people at any given time.
2. Narrow Ingress/Egress Driveway into the Huge Parking Lot from a small 2 way “double-yellow”, 250ft away from a busy 4-way stop will most definitely create major traffic & safety concerns. Overflow parking to the surrounding small residential streets is the inevitable and simply unacceptable. Busing/shuttling plan of visitors to & from nearby school parking lots implies an already known an overcrowded problem. Again, this a major concern and inconsistency of this proposed project in this neighborhood.
3. The operational plan of 300 visitor max vs the combined 15,000 sf 4-story high building structure and outdoor facility that can easily hold over 4,000 people, is just very deceiving and perhaps a misrepresentation. Any design on paper can meet the city minimum requirements. In reality, the traffic, safety problem will be 10 times the design on paper.
4. Additionally, we live in a very diverse neighborhood. So, we are all very offended, when the members of this organization during a community meeting identify themselves as “Members of the Temple” continuously spoke up and called the neighbors RACIST.  None of the Temple’s members responded to the any of the neighbor’s concerns, but instead, they repeated addressed the neighbor as racists and that we are Anti-Asian!

We thank you for time and evaluation. Hopefully, Our Voices Do Matter!

Sincerely,

(Insert your name)

Evergreen Resident